## STRIKE TEAM BRIEFING CHECKLIST

### STL's General Message and Incident Update

* + Introduce self, STL Trainee, and identify “Asst. STL” (most experienced engine captain)
	+ Provide brief overview of known incident information and assignment
	+ Work ethic, professionlism, human relations expectations

### Communications

* + Identify cell phone numbers, travel and tactical radio frequencies
	+ Determine radio designators for engines/captains, STL, and STL(T)
	+ Radio traffic will be kept brief, professional, and to a minimum
	+ Information will normally be exchanged up and down via Captains' Meetings and chain of command.

***Exception:*** *immediate and/or unresolved safety issues*

* + distribute portable radios/batteries if available/needed

### Engine Readiness

* + Full water tank
	+ Rig for probable assignment\*
	+ Identify engines
		- Strike team designator in upper right corner of windshield with white shoe polish applicator
		- Engine designator/Captain’s name lower right corner of windshield

### Safety

* + Review known or probable incident hazards, emphasizing LCES
	+ Engine protection line\* & 100 gallon reserve rule
	+ Identify EMS resources on team
	+ Fire shelters in the cab, PPE donned\*
	+ Affirm crew evacuation signals and procedure (e.g. where to reform, PAR procedure)

### Travel Procedures

* + Response urgency, including appropriate use of code-3
	+ Travel route, planned stops, reporting location
	+ Keep formation tight; slowest engine in front, Asst. STL engine bringing up the rear
	+ Advise when approaching quarter fuel during travel, at least half fuel at time of deployment
	+ Fuel payment procedure

### Operations

* + Briefly review essential elements of anticipated tactics (e.g. structure protection, progressive hose lay, running attack), emphasizing water conservation and mobility
	+ Identify members having special experience/qualifications, e.g. Hot Shot, sawyer, mechanic
	+ Assignments will primarily be based on crew experience, capability, and readiness
	+ No freelancing. Captains will advise me when their assignments are completed or if they are receiving conflicting orders from Division Supervisor, etc.
	+ Staging means 3-minute ***maximum*** ready time, ***all the time***
	+ Accountability and behavior expectations during unassigned time
	+ I'll try to work with Staging and the Resource Unit to get us in the game, but no guarantees
	+ All supply requisitions will go through the STL or designee
	+ If anyone is unable to commit to this assignment for at least 96 hours, advise as soon as possible.

### Closing Comments/Questions

\*may postpone until approaching incident Rev. 5/2001 J.Marquis